



Northumberland County Council

Declaration for a club premises certificate to be granted under the LA 2003 and application for a club premises certificate

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING DECLARATION

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

Club Premises details

Name of club: Riding Mill Cricket Club T/A Riding Mill Sports Club	
Postal address of club, if any, or, if none, ordnance survey map reference or description: Riding Mill Sports Club, Riding Mill Sports Field,	
Post Town Riding Mill	Postcode NE44 6AW
Telephone number (if any)	
E-mail (optional)	

CLUB DECLARATION AS TO QUALIFYING CLUB STATUS

Riding Mill Cricket Club T/A Riding Mill Sports Club
(Insert name of club)

club makes the following declarations

- 1) Where the club to which this application relates is:
a registered society within the meaning of the Industrial and Provident Societies Act 1965, a registered society within the meaning of the Friendly Societies Act 1974 or a registered friendly society within the meaning of the Friendly Societies Act,

the club declares that the club satisfies:

Please tick Yes

Condition 1 in section 62(2) of the Licensing Act 2003

Please give relevant club rule number(s)

N/A

Condition 2 in section 62(3) of the Licensing Act 2003

Please give relevant club rule number(s)

N/A

Condition 4 in section 62(5) of the Licensing Act 2003

N/A

Does the club wish to supply alcohol to members and guests?

If yes the club declares that -

The purchase of alcohol for the club and the supply of alcohol by the club is under the control of the members or of a committee appointed by the members

Please give relevant club rule number(s), if any

N/A

**2) Where the club to which this application relates is:
an association organised for the social well-being and recreation of
persons employed in or about coal mines, the club declares that the club
satisfies:**

Please tick Yes

Condition 1 in section 62(2) of the Licensing Act 2003

Please give relevant club rule number(s)

N/A

Condition 2 in section 62(3) of the Licensing Act 2003

Please give relevant club rule number(s)

N/A

Does the club wish to supply alcohol to members and guests?

If yes the club declares that it satisfies -

First condition in section 66(4) of the Licensing Act 2003

Please give relevant club rule number(s), if any

N/A

Second condition in section 66(5) of the Licensing Act 2003

Please give relevant club rule number(s), if any

N/A

3) Where the club to which this application relates does not fall into the categories in 1 or 2 above, the club declares that the club satisfies:

Please tick Yes

Condition 1 in section 62(2) of the Licensing Act 2003

Please give relevant club rule number(s)

3 (e) condition 1

Condition 2 in section 62(3) of the Licensing Act 2003

Please give relevant club rule number(s)

3 (e) condition 2

Condition 3 in section 62(4) of the Licensing Act 2003

The club's arrangements for restricting the club's freedom of purchase of alcohol are:

(a) contained in club rule number(s),

3 (e) condition 5 (2)

(b) or, as follows

(please provide a short description)
N/A

The club's provisions by which money or property of the club or any gain arising from the carrying on of the club is or may be applied for charitable benevolent or political purposes are:

(a) contained in club rule number(s),

N/A

(b) or, as follows

(please provide a short description)
N/A

The arrangements for giving members information about the finances of the club are:

(a) contained in club rule number(s),

Club Constitution 10 (Finances)

or, as follows

(please provide a short description)
N/A

Please describe details of the books of account and other records kept to ensure the accuracy of the information about finances given to members of the club or give the relevant rule number(s)

Please refer to Club Constitution 10 (Finances)

Please tick Yes

Condition 4 in section 62(5) of the Licensing Act 2003 ✓

Condition 5 in section 62(6) of the Licensing Act 2003 ✓

The club proposes to supply alcohol to members and guests ✓

and declares that the club satisfies:

additional condition 1 in section 64(2) of the Licensing Act 2003 ✓

Please give relevant club rule number(s), if any

3 (e) condition 5 (2)

additional condition 2 in section 64(3) of the Licensing Act 2003 ✓

Please give relevant rule number(s), if any

3 (e) condition 5 (2)

additional condition 3 in section 64(4) of the Licensing Act 2003 ✓

Please give relevant club rule number(s), if any

3 (e) condition 4

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO

MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

I _____,

make this declaration on behalf of the club and have authority to bind the club

Signature

.....

Date

3rd August 2021

.....

Capacity

Chairman

.....

As a public body, we are under a duty to protect the public funds that we administer, and to this end may use the information you have provided on this form for the prevention and detection of fraud. We may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

Application for a club premises certificate to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION

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You may wish to keep a copy of the completed form for your records.

Riding Mill Cricket Club T/A Riding Mill Sports Club

(Insert name of club)

club applies for a club premises certificate under section 71 of the Licensing Act 2003 for the premises described in Part 1 below (the club premises).

The club is making this application to you as the relevant licensing authority in accordance with section 68 of the Licensing Act 2003.

Part 1 – Club premises details

Name of club Riding Mill Cricket Club T/A Riding Mill Sports Club			
Postal address of premises or, if none, ordnance survey map reference or description: Riding Mill Sports Club			
Post Town	Riding Mill	Postcode	NE44 6AW
Telephone number (if any)			
E-mail address (optional)			

Name of person performing duties of a secretary to the club: Scott Dickinson			
Address of person performing duties of a secretary to the club:			
Post Town		Postcode	
Daytime contact telephone number (if any)			
E-mail address (optional)			

Non-domestic rateable value of premises	£	No rateable value
-----------------------------------------	---	-------------------

Are the club premises occupied and habitually used by the club?

Yes No

Part 2 – Club Operating Schedule

When do you want the club premises certificate to start?

DD	MM	YYYY
01	09	2021

If you wish the certificate to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

General description of club (please read guidance note 1)
Sports Club catering for local cricket and football activity.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

N/A

What qualifying club activities do you intend to conduct on the club premises?

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club (if ticking yes, fill in box I)

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place (if ticking yes, fill in box J)

In all cases complete boxes K and L.

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) N/A					
Mon								
Tue								
Wed						<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur								
Fri						<u>Non standard timings. Where the club intends to use the premises for the performance of a play at different times from those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat								
Sun								

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 4) N/A					
Mon								
Tue								
Wed						State any seasonal variations for the exhibition of film (please read guidance note 5)		
Thur								
Fri								
Sat						Non standard timings. Where the club intends to use the premises for the exhibition of film at different times from those listed in the column on the left, please list (please read guidance note 6)		
Sun								

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details here</u> (please read guidance note 4) N/A
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			<u>Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) N/A		
Mon					
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Wed					
Thur			<u>Non-standard timings. Where the club intends to use the premises for the boxing or wrestling entertainment at different times from those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) N/A					
Mon								
Tue								
Wed						<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)		
Thur								
Fri								
Sat						<u>Non-standard timings. Where the club intends to use the premises for the performance of live music at different times from those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun								

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) Background music and occasional use of PA system.		
Mon	12:00	23:00			
Tue	12:00	23:00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Wed	12:00	23:00			
Thur	12:00	23:00			
Fri	12:00	23:30	<u>Non-standard timings. Where the club intends to use the premises for the playing of recorded music at different times from those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	11:00	23:30			
Sun	11:00	22:30			

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	12:00	23:00	<u>Please give further details here</u> (please read guidance note 4) Occasional private party, BBQ and club presentation event.		
Tue	12:00	23:00			
Wed	12:00	23:00	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur	12:00	23:00			
Fri	12:00	23:30	<u>Non-standard timings. Where the club intends to use the premises for the performance of dance at different times from those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	11:00	23:30			
Sun	11:00	22:30			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment that the club will be providing N/A		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			Please give further details here (please read guidance note 4)		
Wed					
Thur					
Fri			State any seasonal variations for this entertainment (please read guidance note 5)		
Sat					
Sun					
			Non-standard timings. Where the club intends to use the premises for this entertainment at different times from those listed in the column on the left, please list (please read guidance note 6)		

I

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption -please tick (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations (please read guidance note 5)		
Mon	12:00	23:00			
Tue	12:00	23:00			
Wed	12:00	23:00			
Thur	12:00	23:00	Non-standard timings. Where the club intends to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list (please read guidance note 6)		
Fri	12:00	23:30			
Sat	11:00	23:30			
Sun	11:00	22:30			

J

Hours club premises are open to the members and guests Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	11:00	00:00	
Tue	11:00	00:00	
Wed	11:00	00:00	
Thur	11:00	00:00	
Fri	11:00	00:00	
Sat	11:00	00:00	
Sun	11:00	23:00	
			Non standard timings. Where you intend the premises to be open to the members and guests at different times from those listed in the column on the left, please list (please read guidance note 6)

K

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the club premises that may give rise to concern in respect of children (please read guidance note 9).

L

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 10)

Please see Proposed Conditions attached. These would form part of our Operating Schedule.

b) The prevention of crime and disorder

Please see Proposed Conditions attached. These would form part of our Operating Schedule.

c) Public safety

Please see Proposed Conditions attached. These would form part of our Operating Schedule.

d) The prevention of public nuisance

Please see Proposed Conditions attached. These would form part of our Operating Schedule.

e) The protection of children from harm

Please see Proposed Conditions attached. These would form part of our Operating Schedule.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ✓
- I have enclosed the plan of the premises. ✓
- I have sent copies of this application and plan to the responsible authorities. ✓
- I have completed and enclosed the club declaration and enclose a copy of the club rules. ✓
- I understand that I must now advertise my application. ✓
- I understand that if I do not comply with the above requirements my application will be rejected. ✓

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 3 – Signatures (please read guidance note 11)

I Peter James Nitsch

(Insert full name)

make this application on behalf of the club and have authority to bind the club

Signature	
Date	3 rd August 2021
Capacity	Chairman

Address for correspondence associated with this application (please read guidance note 12)

Post town

Post code

Telephone number (if any)

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively) where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If the club wishes members and their guests to be able to consume alcohol on the premises please tick 'on the premises'. If the club wishes people to be able to purchase alcohol to consume away from the premises please tick 'off the premises'. If the club wishes people to be able to do both please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, gambling machines etc.
 10. Please list here steps you will take to promote all four licensing objectives together.
 11. The application form must be signed.
 12. This is the address which we will use to correspond with the club about this application.

Riding Mill Cricket Club T/A Riding Mill Sports Club Constitution



Northumberland
Cricket Board Limited



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(a) Membership of the club is open to anyone interested in promoting, coaching, volunteering or participating in <i>the club sports</i> , regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.	3
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Northumberland
Cricket Board Limited



1. Name

The club will be called Riding Mill Sports Club and hereafter will be referred to as the “the club”.

2. Aims

The aims of Riding Mill Sports Club will be:

- (a) To bring together and foster understanding amongst young people from the local community and surrounding area within Sport.
- (b) To promote recreational activities, mutual support and joint aid among our members.
- (c) To establish sports clubs and participate in different sporting activities.
- (d) To provide all its services in a way that is fair to everyone.
- (e) To progress as a Sporting Club for the benefit of its members and community.
- (f) To manage the facilities at RMSC Ground.
- (g) To ensure a duty of care to all members of the club.

3. Membership

(a) Membership of the club is open to anyone interested in promoting, coaching, volunteering or participating in *the club sports*, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.

(b) The membership shall consist of the following categories:

- Full member
- Junior member (Under the age of 18 at the beginning of the current calendar year)
- Unemployed member
- Life member / Honorary / President
- Social Membership

(c) All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of practice that the club has adopted.

(d) Members in each category will pay membership fees, as determined at the Annual General Meeting.

(e) Membership conditions are as follows:



Northumberland
Cricket Board Limited



Condition 1 is that under the rules of the club persons may not—

- be admitted to membership, or
- be admitted, as candidates for membership, to any of the privileges of membership, without an interval of at least two days between their nomination or application for membership and their admission.

Condition 2 is that under the rules of the club persons becoming members without prior nomination or application may not be admitted to the privileges of membership without an interval of at least two days between their becoming members and their admission.

Condition 3 is that alcohol is not supplied, or intended to be supplied, to members on the premises otherwise than by or on behalf of the club.

Condition 4 is that alcohol is only to be supplied, or intended to be supplied, to members on the premises for the benefit of the clubs' revenues and finances and all profits are to be re-invested in the upkeep and improvement of both facilities and equipment of the club as the committee sees fit.

Condition 5 the additional conditions for the supply of alcohol

(1) The additional conditions which a club must satisfy if it is to be a qualifying club in relation to the supply of alcohol to members or guests are the following.

(2) Additional condition 1 is that the purchase of alcohol for the club, and the supply of alcohol by the club, are managed by a committee whose members—

- are members of the club.
- have attained the age of 18 years; and
- are elected by the members of the club.

(e) Individuals shall not be eligible to take part in the business of the Club, vote at general meetings or be eligible for selection of any Club team unless the applicable subscription has been paid by the due date and/or membership has been agreed by the Club committee.

(f) There will be an annual membership fee which will be agreed at the Annual General Meeting (AGM) and will be payable by all members.

(g) A list of all members will be kept by the membership secretary.

(h) All members will be subject to the regulations of the Constitution and by joining the club will be deemed to have accepted these regulations and any Codes of Conduct that the club has adopted.

4.Sports Equity

(a) This Club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.

(b) The Club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.

(c) The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.

(d) All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.

(e) The Club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

5.Safeguarding Children

The Club believes that is vitally important to safeguard the welfare of young people involved in its activities. To ensure that this happens the Club has adopted, and will implement, the policies set out in Safe Hands

– Cricket’s Policy for Safeguarding Children. A copy of the Safe Hands

Adoption statement is attached to the constitution (see Appendix 1)



Northumberland
Cricket Board Limited



6. Ceasing to be a member

- (a) Members may resign at any time in writing to the secretary.
- (b) Any member who has not paid their membership fee for one year will be contacted by the committee, who will then decide whether that member is deemed to have resigned.
- (c) Any offensive behaviour, including racist, sexist or inflammatory remarks, will not be permitted. Anyone behaving in an offensive way or breaking the equal opportunities policy may be asked not to attend further meetings or to resign from the group if an apology is not given or the behaviour is repeated. The individual concerned shall have the right to be heard by the management committee, accompanied by a friend, before a final decision is made.

7. Officers

The business of the club will be carried out by an Officers who will be elected at the Annual General Meeting. The Officers will form a Committee which will meet as necessary and not less than four times a year.

The officers' roles are as follows:

- (a) Chair, who shall chair both general and committee meetings.
- (b) Vice Chair, who will assist and stand in in the Chair's absence.
- (c) Secretary, who shall be responsible for the taking of minutes and the distribution of all papers.
- (d) Treasurer.
- (e) Welfare Officer.
- (f) Groundsman
- (g) Club Captain

8. Committee

- (a) The affairs of the Club shall be conducted by a Committee which shall consist of the elected Officers a minimum of 3 are required to be present.
- (b) All committee members must be members of the Club.
- (c) The term of office shall be for one year, and members shall be eligible for re-election.
- (d) If the post of any officer or ordinary committee member should fall vacant after such an election, the Executive Committee shall have the power to fill the vacancy until the succeeding Annual General Meeting.
- (e) The Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.



- (f) The Committee will have powers to appoint any advisers to the Committee as necessary to fulfil its business.
- (g) The Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Committee will be responsible for taking any action of suspension or discipline following such hearings.
- (h) The committee meetings will be convened by the Secretary of the Club and be held no less than 4 times per year. Only the posts listed above will have the right to vote at committee meetings.
- (i) The quorum required for business to be agreed at Committee meetings will be 3.
- (j) Any committee member not attending a meeting without apology for three months will be contacted by the committee and asked if they wish to resign.
- (k) The Committee meetings will be open to any member of the club wishing to attend, who may speak but not vote.

9.Meetings

9.1. Annual General Meetings

- (a) An Annual General Meeting (AGM) will be held within fifteen months of the previous AGM.
- (b) All members will be notified in writing at least 3 weeks before the date of the meeting, giving the venue, date and time.
- (c) Nominations for the committee may be made to the Secretary before the meeting, or at the meeting.
- (d) The quorum for the AGM will be 10% of the membership or 5 members, whichever is the greater number.

At the AGM: -

- (a) The Committee will present a report of the work of the club over the year.
- (b) The Committee will present the accounts of Wild about the club for the previous year.
- (c) The officers and Committee for the next year will be elected.
- (d) Any proposals given to the Secretary at least 7 days in advance of the meeting will be discussed.

9.2. Special General Meetings

- (a) The Secretary will call a Special General Meeting at the request of most of the committee or at least eight other members giving a written request to the Chair or Secretary stating the reason for their request.
- (b) The meeting will take place within twenty-one days of the request.



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(c) All members will be given two weeks' notice of such a meeting, giving the venue, date, time and agenda, and notice may be by telephone, email or post.

(d) The quorum for the Special General Meeting will be 10% of the membership or 5 members, whichever is the greater number.

9.3 General Meetings

(a) General Meetings are open to all members and will be held at least once every 3 months or more often if necessary.

(b) All members will be given two weeks' notice of such a meeting, giving the venue, date, time and agenda, and notice may be by telephone, email or post.

(c) The quorum for a General Meeting shall be 10% of the membership or 5 members, whichever is the greater number.

9.4 Committee Meetings

(a) Committee meetings may be called by the Chair, Vice Chair, Treasurer or Secretary.

(b) Committee members must receive notice of meetings at least 7 days before the meeting.

(c) The quorum for Committee meetings is three Committee members.

9.5. Rules of Procedure for meetings

(a) All questions that arise at any meeting will be discussed openly and the meeting will seek to find general agreement that everyone present can agree to.

(b) If a consensus cannot be reached a vote will be taken and a decision will be made by a simple majority of members present. If the number of votes cast on each side is equal, the chair of the meeting shall have an additional casting vote.

10. Finances

(a) The club treasurer will be responsible for the finances of the club.

(b) The financial year of the club will run from 1st April and end on 31st March.

(c) All club monies will be banked in an account held in the name of the club.

(d) A statement of annual accounts will be presented by the treasurer at the Annual General Meeting.

(e) Three cheque signatories will be nominated by the Committee (one to be the Treasurer). The signatories must not be related nor members of the same household - Any cheques drawn against club funds should hold the signatures of the treasurer plus up to two other officers.

(f) All members of the Club shall be jointly and severally responsible for the financial liabilities of the Club.

(g) An account will be maintained on behalf of the club at a bank agreed by the committee.

(h) Records of income and expenditure will be maintained by the Treasurer and a financial statement given at each meeting.

11. Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

12. Discipline and appeals

(a) All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the club's child protection policy and procedures. The Club Welfare Officer is the lead contact for all members in the event of any child protection concerns.

(b) All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary.

(c) The Management Committee will meet to hear complaints within 14 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

(d) The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 14 days of the hearing.

(e) There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 14 days of the Secretary receiving the appeal.

13. Dissolution

(a) A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

(b) In the event of dissolution, all debts should be cleared with any club's funds. Any assets of the club that remain following this will be disposed as follows:

to another club, charity or shared between the relevant Sports authorities.



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14. Declaration

Riding Mill Sports Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Name	Steve Kent	Position	Treasurer
Sign	[Redacted Signature]	Date	31 st March 2020

Name	Peter Mitsch	Position	Chair
Sign	[Redacted Signature]	Date	31 st March 2020



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Appendix 1

RMSC – Safeguarding Policy Statement

RMSC is committed to ensuring that all Children* participating in cricket have a safe and positive experience.

(*The word “Children” should be taken to mean all persons under the age of 18.)

We will do this by:

- Recognising that all Children participating in cricket (regardless of age, gender, race, religion, sexual orientation, ability or disability) have a right to have fun and be protected from harm in a safe environment.
- Ensuring that individuals working within cricket at or for our club provide a safe, positive and fun cricketing experience for children.
- Adopting and implementing the England & Wales Cricket Board (ECB) “*Safe Hands – Cricket’s Policy for Safeguarding Children*” and any future versions of the policy.
- Appointing a Club Welfare Officer and ensuring that they attend all current and future training modules required by the ECB & the NSPCC, so that they have the necessary skills to be able to undertake their role effectively.
- Ensuring that all people who work in cricket at or for our club, (such as Staff, Officials, Volunteers, Team Managers, Coaches etc.) understand that the Safe

Hands Policy applies to them according to their level of contact with children in Cricket.

- Ensuring that all individuals working within cricket at or for the club are recruited and appointed in accordance with ECB guidelines.
- Ensuring that all individuals working within cricket at or for the club are provided with support through education and training so that they are aware of and can adhere to good practice and code of conduct guidelines defined by both the ECB, and by the club.
- Ensuring that the name & contact details for the Club Welfare Officer is available - as the first point of contact for parents, children & volunteers / staff within the club, as a local source of procedural advice for the club, its committee & its members, - as the main point of



contact within the club for the ECB County Welfare Officer and the ECB Child Protection Team, and

- As the main point of contact within the club for relevant external agencies in connection with child welfare.

- Ensuring that correct and comprehensive reporting procedures exist for raising and managing safeguarding and child protection concerns. Such procedures recognising the responsibility of the statutory agencies and in accordance with pre-defined safeguarding and child protection procedures as defined by the ECB, Statutory agencies and Local Safeguarding Children Board LSCB guidelines and policies.
- Providing everyone connected with the club (including parents, children and volunteers) with the opportunity to voice any concerns which they have (about possible suspected child abuse, and/or about poor practice) to the Club Welfare Officer.
- Ensuring that all suspicions, concerns and allegations are taken seriously and dealt with swiftly and appropriately.
- Ensuring that access to confidential information relating to child welfare matters is restricted to the Club Welfare Officer and the appropriate external authorities as specified within ECB Safeguarding and child protection procedures.



Appendix 2

Licence Proposed Conditions/Operating Schedule – Riding Mill Sports Club

To operate in conjunction with the club constitution and club rules contained therein.

1. The premises will operate as a community sports venue with bar and event/function facilities. There will be no change to the brand or operating style of the premises without prior written notice to the Licensing Authority and Northumbria Police, which will include details of the brand or operating style of the premises. The Licensing Authority will advise within 21 days whether a formal application for variation or a new application is required and the licence holder shall comply with that direction.
2. Alcohol will not be sold or supplied unless suitable beverages other than alcohol (including drinking water) are equally available for consumption.
3. A record will be kept detailing, the name of the person left in charge of the premises and at times and dates when the authority to cover the function of Designated Premises Supervisor exists. The record must be produced and made available at the time of the visit for inspection upon request by any responsible authority.
4. A 'Challenge 25' policy will be adopted, implemented and maintained ensuring that all members of staff are trained to refuse supply to anyone who appears to be under the age of 25 and who is seeking to obtain any age restricted product unless that person provides credible photographic proof of age evidence. Such credible evidence shall include a photograph of the customer and acceptable form of ID. Examples of acceptable ID are limited to photo card driving licence, passports, military identification or proof of age cards bearing the 'PASS' hologram. No other evidence of age and identity may be accepted.
5. There will be displayed suitably worded signage of sufficient size and clarity at the point of entry to the premises and in a suitable location at any points of display and sale advising customers that underage supplies of alcohol are illegal and that they may be asked to produce evidence of age.
6. Staff will refuse to supply alcohol to any adult who they reasonably suspect to be passing the alcohol to those underage. Details of such refusals will be documented and made available to police or local authority on request.

7. An incident and refusals book shall be kept at the premises which is utilised and maintained at all times. This book will be available to the Police or local authority on request.
8. The Premises Licence Holder will ensure that there are effective management arrangements in place to enable him/her to know how many people are in the premises at times prescribed within the management risk assessment.
9. The Premises Licence Holder and Designated Premises Supervisor will conduct a risk assessment prior to individual bespoke events and functions taking place. If following that risk assessment it is deemed necessary and appropriate SIA registered door staff will be utilised.
10. The maximum number of persons permitted on the premises at any one time will not exceed a figure prescribed by the risk assessment carried out by the Premises Licence Holder in accordance with the fire safety legislation.
11. There will be no "off" sale of alcohol. The Premises Licence Holder will ensure that alcohol is sold for consumption on the premises only.
12. There will be no unsupervised children allowed in the licenced area of the premises.
13. The facility will not be advertised as a bar, however may be advertised as a sports venue with bar/lounge facilities as ancillary to the primary use.
14. Staff induction and training will be conducted on a regular basis and records kept which must be produced to a member of the Licensing Authority or Northumbria Police upon request.
15. Alcohol will not be consumed in any external area beyond a decking area to be shown on the plan and as agreed with Northumbria Police.
16. Polycarbonates will be used in all external areas (as per plan and as agreed with Northumbria Police). No bottles, cans or glassware will be in use in the external areas.
17. No noise from within the premises associated with patrons, or the playing of recorded music shall be audible beyond the boundary of the premises so as to cause a nuisance to residents within the vicinity of the premises.

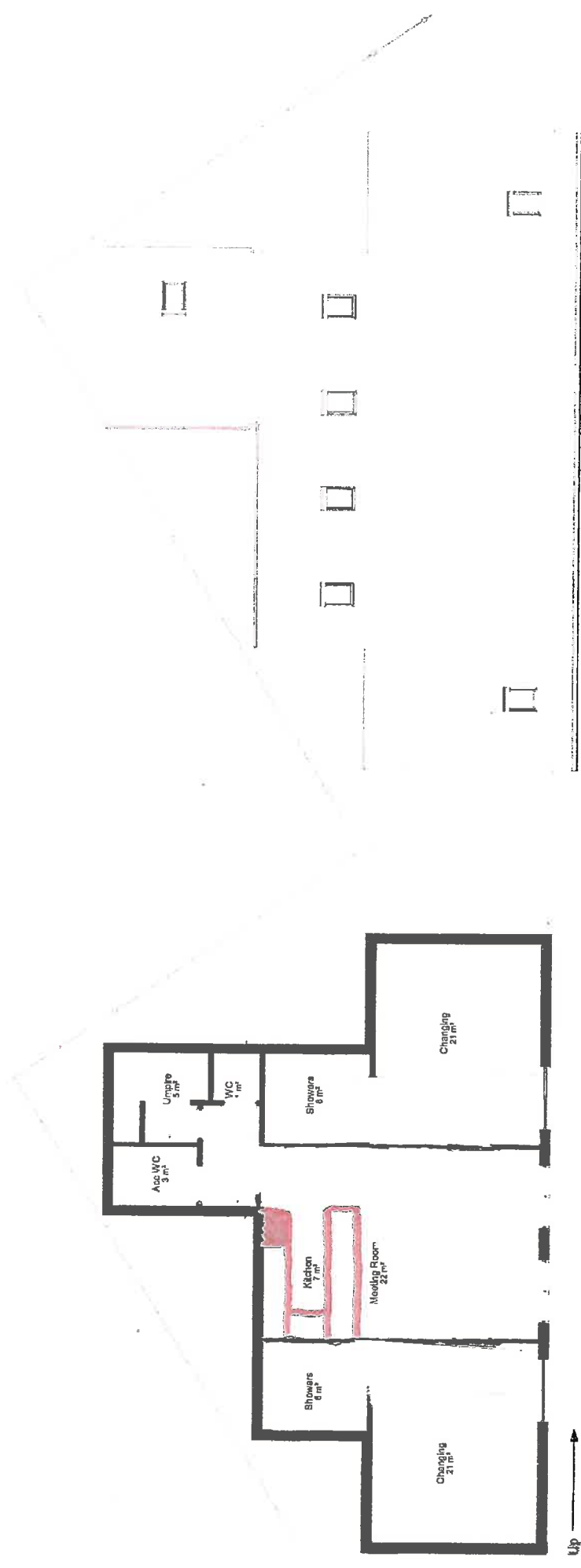
18. No glass material or bottles shall be deposited in any skip, bin or other container which is located outside of the building, between the hours of 21.00 and 09:00 and any such skip, bin or container shall not be removed from the premises between those hours except for the local authority refuse collection service, on days and at times when this is scheduled to take place.



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07/02/18
 22/03/17
 17/01/17



Proposed GA Plan - Level 00

1:100

Proposed GA Plan - Roof

1:100

P03	Design development	07/02/18
P02	Planning Issue	22/03/17
P01	First Issue	17/01/17

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Riding Mill Cricket Club
 Proposed GA Plans

RMC-INA-00-ZZ-DR-A -120-01

S02
 P03

